



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
CHILD AND FAMILY SERVICES AGENCY



CONTRACTS AND PROCUREMENT ADMINISTRATION

February 19, 2008

**ADDENDUM #1**  
**REQUEST FOR APPLICATIONS (RFA) No. CFSA-08-RFA-0001**  
**FOR THE PROVISION OF BIRTH PARENT ADVOCATE PROJECT**

The Child and Family Services Agency (CFSA) is amending p.1 (First paragraph), p.14 (Confidentiality of Records), and p.19 (Section VII. Application Format, First paragraph), in Request for Applications No. CFSA-08-RFA-0001 for the provision of the BIRTH PARENT ADVOCATE PROJECT as follows:

**Page 1: First paragraph**

Pursuant to the “*Child and Family Services Agency Grant-Making Temporary Amendment Act of 2007*,” the Child and Family Services Agency (“CFSA”) invites qualified applicants to submit applications for funding to develop and implement a Birth Parent Advocate Project in the District of Columbia.

**Page 14: Confidentiality of Records**

Information concerning referred families is strictly confidential and shall not be divulged to unauthorized persons (see D.C. Official Code § 4-1303.06). The Applicant must demonstrate an ability to maintain the confidentiality of a family's information and to report the information specified below to CFSA. Specifically, the Applicant must agree to and to abide by the following conditions:

- Whoever willfully discloses, receives, makes use of, or knowingly permits the use of information concerning a child or other person shall be guilty of a misdemeanor and upon conviction shall be fined not more than \$250.00 or imprisoned for not more than 90 days, or both (D.C. Official Code § 16-2363).
- All project staff, prior to engaging in work with CFSA and referral families, shall sign a confidentiality statement. Prior to service initiation, the Applicant entity shall submit a signed confidentiality statement, for each current staff person who will be working on the Birth Parent Advocate Project Grant.

**Page 19: Section VII. Application Format – First paragraph**

By submission of its application, the Applicant is certifying and agreeing to comply with 29 DCMR § 8207 (Certification of a Drug-Free Workplace). Applicants are required to follow the format below and each proposal must contain the following information: